

NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, JUNE 12TH, 2024, AT 6:00 P.M.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

A. INVOCATION

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL—AMBER K. WILHITE, CITY CLERK

D. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM MAY 8TH, 2024, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

E. ITEMS REMOVED FROM CONSENT AGENDA

F. ORDINANCES

G. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE RESOLUTION 2024-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY ADOPTING AND APPROVING ITS FY2024-2025 BUDGET AND OTHER BUDGETS AND APPROPRIATING THE REVENUES FOR THE STATED PURPOSES AS CONTAINED IN THE BUDGET; DIRECTING THE MAYOR/CHAIRMAN, CITY MANAGER/TRUST MANAGER AND CITY CLERK/TRUST SECRETARY TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS BUDGET.
2. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2024-06, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE OR APPLY ESCROW ACCOUNT FUNDS TO THE CITY.

H. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MAY 2024 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.

2. MANAGER'S REPORT.

I. BUSINESS

1. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF CIMARRON VALLEY ENGINEERING LLC INVOICE 24005-03 IN THE AMOUNT OF \$12,018.75 FOR PRELIMINARY ENGINEERING AND REPORT AND DESIGN SURVEY SERVICES PARTIALLY COMPLETE.
2. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF INVOICE NO 1621 WITH FENIX USA LLC IN THE AMOUNT OF \$996.60 FOR DATA AND SOFTWARE HOSTING CHARGES.
3. COUNCIL TO DISCUSS AND CONSIDER AWARDING THE WATER METER SUPPLY AND INSTALLATION PROJECT.

BIDS RECEIVED:

- UTILITY TECHNOLOGY SERVICES WITH A BID BASE PRICE OF \$296,643.
 - CORE & MAIN WITH A BID BASE PRICE OF \$345,875 AND AN ALTERNATE OPTION OF \$18,175.
 - FERGUSON WITH A BID BASE PRICE OF \$267,285.60.
4. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR PURPOSE OF:
 - A. DISCUSSING THE EMPLOYEE BENEFITS FOR ALL PERSONNEL OF THE CITY OF CHEROKEE-CHEROKEE DEVELOPMENT AUTHORITY.
 - BOBBIE VOGELSONG
 - KENDALL ARGANBRIGHT
 - MICHAEL CLOYD
 - MATTHEW TUCKER
 - AMBER WILHITE
 - AMBER STOCKING

(THIS EXECUTIVE SESSION PERMITTED PURSUANT TO TITLE 25, SECTION 307 (B)(1) OF THE OKLAHOMA STATUTES).

5. COUNCIL TO ACKNOWLEDGE RETURN TO REGULAR SESSION.
6. COUNCIL TO TAKE ANY ACTION DEEMED NECESSARY PURSUANT TO THE EXECUTIVE SESSION ITEMS.
7. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE FY23/24 ADOPTION OF BUDGET AMENDMENTS.
8. CONSIDER THE ACKNOWLEDGEMENT OF THE FY25 BUDGET AS PRESENTED BY RS MEACHAM CPAS.
9. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE FY23 AUDIT ENGAGEMENT LETTER FROM JANA WALKER CPA.

10. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE FY24 AUDIT ENGAGEMENT LETTER FROM JANA WALKER CPA.
11. CONSIDER AND VOTE TO APPROVE OR DENY TERMINATING SERVICES WITH MYERS ENGINEERING, CONSULTING ENGINEERS, INC.
12. DISCUSS AND CONSIDER PLACING GATEWAY FIRST BANK- CDA ACCOUNT MONIES IN THE AMOUNT OF \$500,000.00 INTO A CERTIFICATE OF DEPOSIT WITH GATEWAY FIRST BANK WITH INTEREST PAYMENTS TO BE PLACED BACK INTO THE CD.

- J. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- K. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- L. THE NEXT SCHEDULED MEETING WILL BE HELD ON JULY 10TH, 2024.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, JUNE 11TH, 2024, AT 4:15 P.M.

Amber K. Wilhite

AMBER K. WILHITE, CITY CLERK



**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, JUNE 12TH, 2024
IMMEDIATELY FOLLOWING CDA MEETING**

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM MAY 8TH, 2024, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

C. ITEMS REMOVED FROM CONSENT AGENDA

D. ORDINANCES

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE ORDINANCE 2024-03 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 5 OF THE CHEROKEE MUNICIPAL CODE 2021, BY THE ADDITION OF A NEW SECTION 5-113 ENTITLED "GENERATION SYSTEMS' RULES AND REGULATIONS"; PROVIDING FOR A PERMITTING PROCESS AND RULES AND REGULATIONS FOR GENERATIONS SYSTEMS WHICH ARE NOT CONNECTED TO THE ELECTRIC DISTRIBUTION SYSTEM; REPEALER; SAVINGS; SEVERABILITY; CODIFICATION; PENALTY; AND DECLARING AN EMERGENCY.
2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING ORDINANCE 2024-03 AS AN EMERGENCY.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE ORDINANCE 2024-04, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 10 OF THE CHEROKEE MUNICIPAL CODE 2021, BY THE ADDITION OF A NEW SECTION 10-1003 ENTITLED "PURCHASED OF TOBACCO AND VAPOR PRODUCTS BY PERSONS UNDER TWENTY-ONE (21)

YEARS OF AGE PROHIBITED”; PROVIDING FOR PENALTIES; PROVIDING FOR NOTIFICATION TO THE DEPARTMENT OF PUBLIC SAFETY UPON FAILURE TO PAY THE FINE WITHIN NINETY (90) DAYS; PROVIDING FOR THE PLACEMENT OF SUCH FINES IN SECTION 1-111C; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY, PENALTY, AND DECLARING AN EMERGENCY.

4. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING ORDINANCE 2024-04 AS AN EMERGENCY.

E. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE RESOLUTION 2024-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AND THE CHEROKEE DEVELOPMENT AUTHORITY ADOPTING AND APPROVING ITS FY2023-2024 BUDGET AND OTHER BUDGETS AND APPROPRIATING THE REVENUES FOR THE STATED PURPOSES AS CONTAINED IN THE BUDGET; DIRECTING THE MAYOR/CHAIRMAN, CITY MANAGER/TRUST MANAGER AND CITY CLERK/TRUST SECRETARY TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS BUDGET.
2. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2024-06, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, TO EXECUTE AUTHORIZING OMAG TO DISTRIBUTE OR APPLY ESCROW ACCOUNT FUNDS TO THE CITY.
3. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2024-07, A RESOLUTION SUPPORTING CONTINUED PARTICIPATION IN THE MAIN STREET PROGRAM.
4. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2024-08, A RESOLUTION ACCEPTING A FEDERAL AVIATION ADMINISTRATION GRANT OFFER FOR AIRPORT IMPROVEMENT PROJECT (AIP 3-40-0016-016-2024 AND AIP 3-40-0016-017-2024) AT THE CHEROKEE MUNICIPAL AIRPORT FOR “RECONSTRUCT TERMINAL APRON PROJECT” AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT AND ALL NECESSARY DOCUMENTS.

F. PUBLIC APPEARANCE

1. COUNCIL TO HEAR PRESENTATION FROM KORINA DOVE REGARDING WEBSITE OPPORTUNITIES.

G. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MAY 2024 FINANCIALS PRESENTED BY RS MEACHAM CPA.
2. MANAGER’S REPORT.

H. BUSINESS

1. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF:

A. DISCUSSING THE EMPLOYEE BENEFITS FOR ALL PERSONNEL OF
THE CITY OF CHEROKEE.

- CHAD ROACH
- JENNY REGIER
- RYAN MCNEIL
- TJ HALL
- REITH CLAFLIN
- CHRIS MCNEIL
- ANDREW STIFTER
- RYAN HOGGARD
- TODD SWAFFORD
- FRED PITTER
- TALYN ALLISON
- ADRIAN ALVIREZ
- KOLBY ARNOLD
- CHESNEY BERRY
- HOLLY BOCKELMAN
- STEPHEN COCKRUM
- OLIVIA CORTRIGHT
- KATEY DOSS
- SARAH ENDSLEY
- KENNETH FINK
- KODY GIBSON
- JUSTIN GOSS
- LUKE HAGUE
- CLIFTON HANSEL
- DELANA HANSEL
- ADAM HONEYMAN
- GRACIA JACKSON
- XANDER JACKSON
- RUSTON JAMES
- MATTHEW JENLINK
- BRYAN KIMMINAU
- AMY LESLIE
- TESSA LITTLEFIELD
- JAMES LONG
- CAMERON LOWE
- DAVID MADISON
- KAITLYN MEYER
- ETHAN MITCHAM
- SHERRIE MULDOON

- CHAS PATTERSON
- ERIC PERRIN
- CLINT REAM
- TYLER RICE
- CLAYTON ROBERTS
- COURTNEY ROBERTS
- KATHLEEN ROGLIN
- KYLE SPADE
- ETHAN STOCKING
- DEREK VETTER
- THOMAS WESSELS
- CHAD WILSON


(THIS EXECUTIVE SESSION PERMITTED PURSUANT TO TITLE 25, SECTION 307 (B)(1) OF THE OKLAHOMA STATUTES).

2. COUNCIL TO ACKNOWLEDGE RETURN TO REGULAR SESSION.
 3. COUNCIL TO TAKE ANY ACTION DEEMED NECESSARY PURSUANT TO THE EXECUTIVE SESSION ITEMS.
 4. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE FY23/24 ADOPTION OF BUDGET AMENDMENTS.
 5. CONSIDER THE ACKNOWLEDGEMENT OF THE FY25 BUDGET AS PRESENTED BY RS MEACHAM CPAS.
 6. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE FY23 AUDIT ENGAGEMENT LETTER FROM JANA WALKER CPA.
 7. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE FY24 AUDIT ENGAGEMENT LETTER FROM JANA WALKER CPA.
 8. CONSIDER AND VOTE TO APPROVE OR DENY CONSTRUCTION BIDS TO RECONSTRUCT TERMINAL APRON AS DETERMINED IN THE AIRPORT IMPROVEMENT CONTRACT (AIP 3-40-0016-016-2024, AIP 3-40-0016-017-2024); AND AWARD BID TO LOWEST RESPONSIBLE BIDDER, AS SUBJECT TO THE RECEIPT OF THE FEDERAL GRANT ASSOCIATED WITH THIS PROJECT AND ACCEPT THE CONSTRUCTION CONTRACT FOR CONTECH, INC. AS APPROVED AT THE MAY 8TH, 2024, MEETING.
 9. COUNCIL TO DISCUSS AND CONSIDER THE PURCHASE OF A NEW POLICE VEHICLE.
 10. COUNCIL TO DISCUSS AND CONSIDER POLICE DEPARTMENT ENFORCEMENT OF FIREWORKS CODES OVER THE EXTENDED HOLIDAY WEEKEND.
- I. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25
 - J. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS.
 - K. THE NEXT SCHEDULED MEETING WILL BE HELD ON JULY 10TH, 2024.

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